



**The Laurie HAWKINS
Scholarship**

Sponsored by

**Ontario Women in
Law Enforcement**

On December 1, 2008, Constable Laurie Hawkins was found unconscious near her husband Richard, daughter Cassandra, and son Jordan, at their family home in Woodstock. Laurie's husband and children appeared to have succumbed to carbon monoxide poisoning and were pronounced dead at the scene. Laurie survived a short time however eventually she too succumbed to carbon monoxide poisoning.

This Scholarship fund has been implemented by Ontario Women in Law Enforcement in memory of Laurie Hawkins. Constable Laurie Hawkins was a 20 year veteran with the Ontario Provincial Police. She was the Community Service Officer in Oxford County.

During her career Laurie was recognized for her work in the community. In 2006, Laurie received the Ontario Women in Law Enforcement Laura Ellis Community Service Award.

This scholarship applies only to students who have completed their first year of post secondary education and are returning for a second or subsequent year.

DEFINITIONS:

- (a) "Organization" shall mean Ontario Women in Law Enforcement Board;
- (b) "Bank Account" shall mean funds maintained at a Canadian Chartered Bank as approved by the Executive Board of the Organization.
- (c) "Scholarship" shall mean " *The Laurie HAWKIN* Scholarship" fund of Ontario Women in Law Enforcement;
- (d) "Accredited Educational Institute" shall mean an institute of higher learning (University or College) located in North America.
- (e) "Children" defined as natural children, adopted children or children to whom the OWLE members stand in a position of Loco Parentis.
- (f) "Full Time" means enrolled in at least five (5) courses
- (g) "Part Time" means enrolled in at least two (2) courses
- (h) "Selection Committee" shall mean a group of individuals, as selected by the Advisory Board and may consist of:
- Members of the Advisory Board and /or
 - Members of the OWLE executive Board
- The Selection committee shall consist of a minimum or three members.

ELIGIBILITY:

Honorary Award

The following persons, who are enrolled on a part time basis at an Accredited Educational Institute, shall be eligible to apply for the Laurie Hawkins Scholarship Fund.

- ✚ Active Ontario Women in Law Enforcement Member in good standing
- ✚ Associate Ontario Women in Law Enforcement Member in good standing
- ✚ Student Ontario Women in Law Enforcement Member in good standing
- ✚ Five Year Ontario Women in Law Enforcement Member in good standing

General Award

The following persons, who are enrolled on a full-time basis in an Accredited Educational Institution, shall be eligible to apply for the Laurie Hawkins Scholarship Fund.

- Children of Active Ontario Women in Law Enforcement Member in good standing
- Children of Associate Ontario Women in Law Enforcement Member in good standing
- Children of Student Ontario Women in Law Enforcement Member in good standing
- Children of Five Year Ontario Women in Law Enforcement Member in good standing

No member of the Selection Committee shall be related by birth, blood or marriage to any applicants seeking an award. Selection Committee members are not eligible applicants.

CRITERIA

1. The awarding of the Laurie Hawkins - **General Award** will be based upon the latest Accredited Educational Institute transcript. The determination will be made based upon the highest percentage of the eligible applicants, projected to three decimal points, established by taking the average of the best five (5) subjects of the applicant's previous completed year.
2. The awarding of the Laurie Hawkins- **Honorary Award** will be based upon the latest Accredited Educational Institute Transcript. The determination will be made based upon the highest percentage of the eligible applicants, projected to three decimal points, established by taking the average of the best two (2) subjects of the applicant's previous completed year.
3. Only one (1) award shall be awarded to any one applicant. (Successful applicants are no longer eligible for future consideration).
4. Two **General Award** scholarships in the amount of \$500.00 will be awarded to the two highest ranking applicants. In the event that funding is available,

subsequently scholarships may be awarded to third and fourth place applicants.

5. One **Honorary Award** scholarship in the amount of \$1000.00 will be awarded to the highest ranking applicant.

SELECTION:

1. Eligible students/members shall apply in writing using the prescribed OWLE Scholarship application form to the Organization. All applications should be postdated no later than February 26th in each year. Application forms may be obtained from the Organization via e-mail or via website at www.owle.org.
2. The application shall include, without limitation:
 - Complete name and address
 - Eligibility as defined in the ELIGIBILITY section
 - Certified copy of the final transcript of the previous academic year, as issued by the educational institution, showing marks per subject undertaken, with a minimum of five (5) subjects for the General Award and Two (2) subjects for the Honorary Award.
 - a brief resume of the educational goal(s) intended to be achieved.
 - a copy of the tuition receipt from the Accredited Educational Institute
3. The Selection Committee shall rank the order of applicants based on the marks contained in the transcript.
4. Prior to selection of the successful applicant, each application shall be reviewed for the following information:
 - to ensure all information is recorded upon the application;
 - to ensure that transcripts indicating the applicant's mark and credits are attached to the application;
 - to ensure that a copy of the tuition receipt from the educational institution is attached to the application.
5. In the event an applicant repeats a subject, the determination will be based upon the mark obtained in the first instance, except in the case of an applicant who completes the required subject on a split-term basis.

6. The Selection Committee shall use the following conversion where letter grades are reported:

Grade Conversion Grade Conversion

A+ 95 C+ 68

A 87 C 65

A- 82 C- 61

B+ 78 D+ 58

B 75 D 55

B- 71 D- 51

F 00

7. In the event a successful applicant is unable to attend the educational institution due to illness, entering the Armed Forces, or any other contingency, subject to the approval of the Selection Committee, payment of the award will be postponed and held in trust for the applicant for a period not to exceed one year plus one day at which time if the applicant is still unable to attend the educational institution, the money will be returned to the Scholarship fund. During the period of postponement, the award remains the property of the OWLE until such time as it is finally presented.
8. Following the selection of the successful applicant(s), the Selection Committee shall provide the OWLE President or Vice President with the names and applications of all applicants for review. No applicant shall be advised of the results of their application until such review is completed.
9. All applications received by the Selection Committee shall be retained on file by the Organization for thirty days after presentation of the Scholarship award(s) following which all applications shall be destroyed.
10. Scholarship cheques shall be presented at the OWLE Annual Awards banquet held in April-May to the successful applicant(s).
11. Following confirmation of the successful applicant(s) by the organization's President or Vice President, the Chair of the Selection Committee shall notify the successful applicant(s) and their parents where applicable. The successful applicants shall make every effort to attend the Annual Awards Banquet for the purpose of the presentation.

12. The President or Vice President shall notify the unsuccessful applicants and their parents where applicable of the names of the scholarship winners.

FINANCIAL RESPONSIBILITY

Ontario Women in Law Enforcement shall make a minimum annual financial commitment in the amount of \$2,000 to the Laurie Hawkins Scholarship fund. Sponsors may be sought to make donations to the Scholarship Fund.